



WAMSS

Western Australian Medical Students' Society

Subcommittee Applications
2019

CONTENTS

General Information	1
WAMSS Elective & Exchanges	2
WAMSS Foundation	4
Students in Health and Medical Research Conference (SHMRC)	6
WAMSS Mental Health	8
AMSA	10

INTERHEALTH

Events & Logistics Officers	14
Birthing Kits Project	15
Global Health Short Course	17
Code Green	19
Teddy Bear Hospital	21
LINCS	22
Crossing Borders For Health	23
Lookout	25

RED PARTY

Committee	26
Subcommittee	28

GENERAL INFORMATION

All positions are open for application with the release of this document.

APPLICATIONS CLOSE: 11:59pm, 15th February 2019.

No late applications will be accepted.

The following subcommittees are open to undergraduate and postgraduate students.

WAMSS Elective and Exchanges

Students in Health and Medical Research Conference WAMSS Mental Health

Interhealth

Red Party

The following subcommittees are only open to postgraduate medical students.

WAMSS Foundation

AMSA

Please see the Applications section for how to apply for each position. If you have any questions about roles, please email the coordinators, officers or chair(s) as listed. Please email secretary@wamss.org.au with any questions about the application process.

Applicants will be informed of the outcome within two weeks of the close of applications.

Thank you for consideration and enthusiasm to be a part of WAMSS and its subcommittees in 2019. We look forward to reading your applications and wish you the best of luck!

WAMSS ELECTIVE & EXCHANGES

Western Australia hosts many international medical students each year who come to Perth to undertake their electives at the major teaching hospitals. These placements are organised through both the Faculty and through WAMSS, via the WAMSS Electives and Exchange Officer (WEEO) and the WEEO subcommittee. The WEEO and their subcommittee are also responsible for coordinating the annual WAMSS Electives and Exchanges Photography Exhibition and launch night which showcases final year students' elective photographs.

ROLE DESCRIPTION AND RESPONSIBILITIES

The WEEO is responsible for coordinating all activities associated with electives and exchanges within the scope of WAMSS, as outlined below. These positions are open to both undergraduate and current medical students. Students with an interest in learning more about new cultures, improving organisational skills and having a great time in WAMSS (:D) are encouraged to apply. These roles are not set in stone and once a committee is formed, we can decide how each role best suits the committee's strengths.

Deputy WEEO

- This role will assist the WEEO in the following:
 - Coordinating and organising a date, time and venue for the annual WAMSS Elective Photography Competition along with the WEEO
 - Assisting the WEEO in organising accommodation for incoming students while they are in Perth
- Skills gained from this role include: management skills, oral and written communication skills, team skills and experience in liaising with third parties

Welcoming Committee

- WAMSS receives a number of incoming medical students each year. Many incoming students travel alone and for them this is their first time to Perth. If you're interested in meeting people from all over the world and taking out a little bit of time to show them what Perth has to offer, this is an ideal role for you.
- The welcoming committee may show the student around the hospital they're placed in, give them tips on the best places to get free food, suggest the best places to visit in Perth (or go along if you haven't been before!). Level of commitment will be based on availability of individual committee member.
- Skills gained from this role include: communication skills and team skills

Publications Officers

- Publications Officers are responsible for updating the electives guide that will be distributed and used by incoming medical students
- The travel guide will outline major tourist attractions, popular venues for local students and provide practical information about Perth (e.g. transport)
- Maintain a Facebook group for incoming exchange students to Perth

APPLICATIONS

To lodge your application, please submit a document including the following to weeo@wamss.org.au:

1. Your name, year group in 2019, phone number and student email
2. A PDF attachment addressing the following criteria
 - a. Positions that you are interested in applying for
 - b. Why you are motivated to be involved with the Electives and Exchanges Portfolio
 - c. Previous experience and skills you may bring to the position(s) applied for and what further skills you would like to gain

Applications close 11:59pm, Friday 15th February 2019. No late applications will be accepted.

Any questions about the application process, or subcommittee roles can be directed to the 2019 WEEO, Aksh Handa, at weeo@wamss.org.au.

WAMSS FOUNDATION

The WAMSS Foundation is an advisory body comprising of up to ten members, whose objective is to propose, research and draft feasible long-term plans for the operations of the Association. In 2018, the Foundation published 'The Reflex' magazine, proposed and passed a new committee restructure, released the annual census and investigated optimal ways to spend our surplus funds. In 2019, the Foundation will continue to release the annual WAMSS census, while also evaluating the effect of the restructure and investigating ways to increase associate member engagement to better serve the society into the future. Members will be able to serve a two-year term on Foundation with the option of reapplying. Members who graduate with time remaining will have the option of serving the remainder of their term after graduating.

ROLE DESCRIPTION AND RESPONSIBILITIES

1. Applicants must be a current postgraduate medical student in at least their first semester of study. Students taking a gap year during the course of their medical degree are eligible to apply. Applicants may be members of the WAMSS Committee, but not members of the Executive.
2. All members will be expected to be available for a minimum of four meetings during the year, and will be expected to complete tasks as designated by the Foundation Chair.
3. Members will work in collaboration with the Foundation Chair and other members of the Foundation Committee to ensure its objectives are carried out, these include:
 - a. Researching and drafting feasible long-term plans for the operation of the Association at the instruction of the WAMSS Committee or Executive
 - b. Acting as an advisory council for the Association

There are many projects to get involved in.

1. **Metrics and Census Analysis Project**

Members working on the Metrics Analysis Project will analyse trends in the metrics and census results to see where we can improve as a society in terms of event frequency, attendance, participation and accessibility. Members will be invited to present their findings at the WAMSS Annual General Meeting.

2. **Associate Outreach Project**

Members working on the Associate Outreach Project will design a realistic and practical long-term strategy to encourage undergraduate interest and involvement in WAMSS events, assess current WAMSS events for accessibility to undergraduates and report recommendations for improvement at the Annual

General Meeting of the society.

3. Committee Restructure

Members on this project will evaluate the effect of the restructure implemented in 2018 on the functioning of WAMSS as a whole. The chair will also be responsible for brainstorming and leading the discussion surrounding new ideas to improve the current structure. Proposed changes and the final report will be presented at the Annual General Meeting at the end of the year.

4. Return of Assets Project

Members working on this project will organise and facilitate the use of WAMSS surplus funds towards projects that will benefit all medical students, as voted by the committee at the beginning of the year. Tasks include investigating the costs of each project, determining their feasibility and finally, implementing them. Projects for next year included (and are not limited to) refurbishing the common room in FJ Clarke complex to create a more functional space and also designing a display to showcase the history of WAMSS for future students.

APPLICATIONS

Applicants must be a current postgraduate medical student in at least their first semester of study.

To apply, please send a document of no longer than one (1) page to foundation@wamss.org.au addressing the following:

1. Your name, year group in 2019, phone number and student email
2. Why would you like to be a part of the WAMSS Foundation? (200 words max)
3. What relevant experiences can you bring to the Foundation? (200 words max)
4. Please answer one (1) of the following three (3) questions (200 words max)
 - a. What do you enjoy most about campus life at university? How can WAMSS help its members experience this
 - b. What is the most important consideration for the long-term viability of an organisation?
 - c. If you could change one thing about WAMSS, what would it be?

Applications close 11:59pm, Friday 15th February 2019. No late applications will be accepted.

Any questions about the role, requirements, projects or applications can be directed to the 2019 WAMSS Foundation Chair, Mudra Shah at foundation.chair@wamss.org.au.

STUDENTS IN HEALTH AND MEDICAL RESEARCH CONFERENCE (SHMRC)

The Students in Health and Medical Research Conference (SHMRC) is an evening research symposium showcasing research from students of the University of Western Australia's Faculty of Medicine, Dentistry and Health Sciences. Since its establishment in 2007, SHMRC has developed into a distinguished research conference where students present research that is both inspiring and innovative. The symposium gives student researchers the opportunity to share their research with clinicians, researchers, fellow students and the WA health community, as well as receiving meaningful feedback from expert researchers.



ROLE DESCRIPTION AND RESPONSIBILITIES

The following positions are available:

Research Officer(s) (*Up to 2 positions*)

- Prepare submission guidelines and acceptance criteria
- Liaise with students in the submission of abstracts and posters
- Contact judges for involvement in the event

Sponsorship and External Officer

- Contact and liaise with potential sponsors
- Prepare the prospectus and compile applications for funding
- Prepare and manage SHMRC budget, working with the WAMSS Treasurer

Events and Logistics Officer

- Organise venue and catering
- Event management, logistics and timeline

Publications and Marketing Officer

- Promote the Conference to potential presenters and delegates
- Update and maintain the SHMRC website
- Develop conference handbook and related material
- Update SHMRC branding

APPLICATIONS

Applications are open to undergraduate and postgraduate students. Applicants may apply for more than one position.

To apply, please email shmrc@wamss.org.au a document addressing the following:

1. Name, year group in 2019, phone number, student email and the position(s) for which you are applying.
2. Why you would like to be part of the SHMRC subcommittee?
3. Why you think you are best fit for the position(s), including any relevant experience/skills that you can bring to the team?
4. What ideas do you have for the role(s) in 2019?

Applications close 11:59pm, Friday 15th February 2019. No late applications will be accepted.

Any questions about the roles, requirements or the application process can be directed to the 2019 SHMRC Convenors, Tristan Dale and Saish Neppalli at shmrc@wamss.org.au.

WAMSS MENTAL HEALTH

WAMSS Mental Health is the mental health awareness and student wellbeing subcommittee of WAMSS. Throughout 2019 WAMSS Mental Health will be running a variety of events promoting medical student self-care, as well as implementing national initiatives like the AMSA Mental Health Campaign at a local level, and advocating for mental illness education and discussion in the general community.



We are seeking passionate, dedicated individuals to join us in 2019. Applications for a subcommittee role are open to any medical student at UWA.

ROLE DESCRIPTION AND RESPONSIBILITIES

The following positions are available:

Secretary

- Organise all meetings
- Keep accurate and detailed minutes of all meetings

Treasurer

- Keep accurate and detailed records of all expenditures and other relevant financial details
- Seek in-kind and/or monetary sponsorship from external sponsors
- Keep accurate and detailed records of all potential sponsors contacted and sponsorship
- Liaise with WAMSS Treasurer and Vice President External accordingly

Advocacy Officers (2)

- Promote WAMSS Mental Health's mission and initiatives to raise awareness of major mental health issues within both the medical profession and society as a whole
 - Creating ideas for new ways we can raise awareness e.g. summarizing key information in easily communicable formats like fact sheets or infographics
 - Creating regular posts for and moderating the Hear\Say Facebook group, as well as the WAMSS Mental Health Facebook pages and Instagram account

Events and Logistics Officers (2)

- Organising all venue and catering needs for all events and assisting Co-Chairs with the coordination thereof
- Assisting with promotion and coordination of sponsorship as needed
- Liaising with events coordinators of collaborating organisations as needed

Promotions Officers (2)

- Promote all WAMSS Mental Health events and initiatives to WAMSS members and external affiliates
- Maintain and run WAMSS Mental Health's social media accounts (Facebook, Instagram)

APPLICATIONS

Applications are open to undergraduate and postgraduate students.

Joint applications are welcome. To apply, email mentalhealth@wamss.org.au with a statement (500 words) addressing the following:

1. Your name, email address, year group in 2019, and the role(s) for which you are applying
2. Why you would like to be a part of the WAMSS Mental Health Subcommittee in 2019? (100 words max)
3. Briefly outline any prior experience that would be relevant to the role. (100 words max)

Applications close 11:59pm, Friday 15th February 2019. No late applications will be accepted.

Any questions about the role, requirements or applications can be directed to the 2019 WAMSS Mental Health Co-Chairs, please Elise Salleo and Conor McKay at mentalhealth@wamss.org.au

AMSA



The Australian Medical Students Association (AMSA) is the peak representative body for medical students in Australia. There are many ways to get involved in AMSA at UWA, from policy writing to getting involved in the Vampire Cup.

In 2019, AMSA will have two subcommittees; AMSA Policy and Vampire Cup. Applications for a subcommittee role are open to any medical student at UWA. Keep reading for more information on each of the subcommittees.

ROLE DESCRIPTION AND RESPONSIBILITIES

AMSA POLICY SUBCOMMITTEE

Every year, three National Councils are held at which representatives from each Australian medical school, including UWA, have the chance to debate and vote on policies, which go on to become campaigns and advocacy that AMSA enacts on behalf of medical students. These can include action on issues from internship places and new medical schools, to asylum seeker rights and climate change.

A crucial part of representing the views of UWA medical students at the National Councils is ensuring that we have the chance to review and debate policy on a local level so that the AMSA Representative can understand UWA's views on issues and raise any concerns we have with policies.

The Policy Subcommittee exists to review and discuss policies before Council to ensure that they best serve the interest of UWA medical students. No previous policy or subcommittee experience is necessary, just an enthusiasm for issues affecting medical students!

The expected workload for this role is 2-3 hours, three times a year, so anyone is able to get involved.

The following positions are available:

Policy Officer (up to 5)

- Read any policies assigned to you before council
- Raise any potential issues for UWA students which you identify in the policy with the committee

- Work with the committee to survey the views of UWA medical students and prepare the AMSA Representative to represent those views at AMSA National Council
- Attend ThinkTanks held at UWA leading up to Council

VAMPIRE CUP SUBCOMMITTEE

Vampire Cup is one of AMSA's most altruistic and well-known initiatives. It is an annual blood donation drive - the bloodiest and most competitive of university showdowns on the AMSA calendar between Australian and New Zealand medical schools.

Teaming up with the Red Cross blood service, the numbers of whole blood, plasma and platelet donations are tallied per university to decide which few will gain glory and bragging rights for the coming year. To ensure each university maintains motivation, remains informed and performs to the best of its ability, we elect a Vampire Cup Representative and Promotions Officers at UWA. These roles are integral to the success of the competition, and become part of a national team who can share ideas, motivate and inspire each other, and also gain some new skills in leadership, management and learn a thing or two about blood donation!

The following positions are available:

Vampire Cup Coordinator:

- Working and communicating with AMSA's National Vampire Cup Co-ordinator to organise and promote the blood drive
- Work with the Red Cross blood service to assist making group bookings
- Work with UWA's AMSA Reps and the Promotions Officers to promote the Vampire Cup online and around the campus
- Monitoring engagement and responding accordingly

Promotions Officer (up to 2)

- Work in a team environment to generate hype for the blood drive
- Work with the committee and assist the Vampire Cup Co-ordinator to construct a timeline and organise promotional events, which may include Facebook posts, lecture bashing, fundraising and designing infographics to be posted online and around campus

APPLICATIONS

These positions are only open to medical students.

To apply for AMSA POLICY SUBCOMMITTEE – POLICY OFFICER, please email amsa@wamss.org.au a document addressing the following:

1. Name, year group in 2019, phone number, and student email.
2. Why are you interested in shaping AMSA policy?
3. Why you think you are best fit for the position, including any relevant experience/skills that you can bring to the team?

To apply for VAMPIRE CUP SUBCOMMITTEE- VAMPIRE CUP COORDINATOR and/or PROMOTIONS OFFICER, please email amsajnr@wamss.org.au a document addressing the following:

1. Name, year group in 2019, phone number, and student email.
2. What position(s) you are applying for.
3. Any relevant experience/skills that you can bring to the team

Applications close 11:59pm, Friday 15th February 2019. No late applications will be accepted.

Please direct any questions about the roles, requirements or the application process to your AMSA Reps; Toby at amsa@wamss.org.au for Policy Subcommittee, and Erin at amsajnr@wamss.org.au for Vampire Cup Subcommittee!



Interhealth seeks to educate, inspire and empower students towards practical solutions to global health inequalities. Our wide-ranging projects deal with issues including poverty, refugee and asylum seeker health, international development and education. The fight for global health equality is an exciting movement which is growing among Australia students. We want you to join us as we partake in this venture.

Interhealth is currently looking for passionate and dedicated students to help us advance social and global health equity. Through Interhealth, you will have the opportunity to be involved in vibrant subcommittees, organise local and global projects, attend conferences and workshops, engage in education and training sessions and make a meaningful contribution to global health. We welcome students of any course, undergraduate or postgraduate, to submit applications. If you're interested in getting more than just a degree from your university experience, we strongly encourage you to apply!

APPLICANT INFORMATION

You are invited to apply for up to 3 positions on one or more subcommittees. Applications are open to both undergraduate and postgraduate students.

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>. Please ensure you read the role descriptions and application information for each position carefully.

Applications should be emailed to interhealth@wamss.org.au by **11.59pm on Friday 15th February 2019**. No late applications will be accepted.

If you have any questions about the role, requirements or the application process, please contact either Jana Crous or Kate Mannolini at interhealth@wamss.org.au, or the 2019 Project Coordinators, whose details can be found below.

EVENTS AND LOGISTICS OFFICERS

Interhealth is looking for two subcommittee members to assist with the running of all Interhealth's projects. The primary role of the ELOs is to provide general assistance in the organisation and running of all events run by the Interhealth projects, as required. As such, students should be prepared to attend all Interhealth events, particularly Bunnings BBQs on weekends. You would be required to assist with any logistical requirements, such as picking up food and drinks on the way to the venue, taking attendance at events and liaising with external stakeholders. This role is the perfect opportunity for students with limited previous Interhealth experience seeking to taste-test all the Interhealth projects!

ROLE DESCRIPTION AND RESPONSIBILITIES

- Work with Project Coordinators to assist in procuring catering within a specific budget, and collect catering from specified location, for a variety of meetings and events
- Assist with preparation, cooking and selling at all fundraising barbecues run by Interhealth
- Assist with the general logistics and operations of events
- Maintain reliable communication with Co-Chairs and Project Coordinators

Number of positions: 2

APPLICATIONS

Applicants are welcome to apply individually or as a pair.

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>. Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or the application process, please contact Jana Crous and Kate Mannolini at interhealth@wamss.org.au.

BIRTHING KITS PROJECT

The Birthing Kits Initiative is a successful, gratifying and highly worthwhile project to be involved with. In collaboration with Birthing Kit Foundation Australia, we obtain supplies that are packaged into much needed 'Birthing Kits' by students before being sent off to rural/developing locations to dramatically improve child and maternal health. In 2018, 2000 kits were put together.

In 2019, we are setting the bar high and hope to put together even more kits through our assembly nights. We are also planning on conducting both assembly nights and women's health information sessions in local schools in order to raise awareness and encourage participation in this project in the wider community.

Successful candidates should have initiative and a proactive attitude, as well as a keen interest in being part of the Birthing Kits/Interhealth team. They will also need to be available to attend our events throughout the year, and experience organising events would be considered a bonus.

ROLE DESCRIPTION AND RESPONSIBILITIES

Events Coordinators (2)

Our events coordinators will work together with project coordinators to organise and carry out a number of fundraising events, including our major fundraising party (in 2018 this was the Masquerade Party) and Bunnings BBQs, as well as our Birthing Kit assembly nights both in the university setting and hopefully in the wider community as well. Coordinating the logistics of these events will include:

- organising booking of venues
- promotion of events
- organising catering
- assisting with running of events and other relevant aspects.

Promotions and Marketing Officer (1)

- Work in conjunction with project coordinators in the rebranding of the Birthing Kits project, including redesigning of the logo. While not essential, a creative/design background would be well regarded
- Responsible for reaching out to the undergraduate medical cohort to increase awareness about Birthing Kits and liaising with other WA medical schools

- Managing Birthing Kit social media presence and working collaboratively with other Interhealth subcommittees

APPLICATIONS

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>. Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinators, Sean Fitzpatrick, Ella Guthridge and Ivana Ng-D'Acunto, on zonta@wamss.org.au.

.

GLOBAL HEALTH SHORT COURSE



Global Health Short Course (GHSC) is a student driven campaign designed to promote global issues affecting the health of the world's population. GHSC aims to satisfy a gap in the need for a global health forum amongst students. Today, we are well recognised within Western Australia's global health fraternity as an avenue for fostering global health education.

To do this we invite inspiring speakers who are leaders on both local and world platforms to share their passion in engaging presentations. We endeavour to select topics that may be controversial or poorly understood whilst still ensuring that important global issues are addressed. Presentations are followed by breakout sessions, where discussions and activities galvanize participants by providing further opportunity to engage with the content and explore how knowledge can translate to action.

ROLE DESCRIPTION AND RESPONSIBILITIES

The following positions are available:

Academic Officer(s)

- Assist the Coordinators in forming the direction of each topic, arranging speakers and breakout sessions (contacting presenters, sourcing materials, liaising with other relevant Interhealth & external groups)
- Assist with academic-related tasks during GHSC (e.g. greeting speakers)
- Attend relevant meetings with the GHSC team and external parties (where appropriate) and be responsible for delegated tasks
- Be available for the duration of GHSC 2019

Logistics Officer(s)

- Be responsible for the catering (contacting potential restaurants, working with the coordinators to decide on final options, ensuring smooth service of food)
- Work with the Coordinators to ensure event metrics are completed (e.g. recording delegate attendance at sign in)
- Assisting with any global health causes internal or external to Interhealth present during the event with their stall set up and relevant promotion/engagement with our delegates
- Attend relevant meetings with the GHSC team and external parties (where appropriate) and be responsible for delegated tasks
- Be available for the duration of GHSC 2019

Media/IT/Promotions Officer(s)

- Multimedia/technology experience is highly desired, including the ability to use the lecture theatre equipment, as this role will require you to oversee all the technology requirements of the course
- Create visual media to promote the event, including information, flyers and posters – the limit is your imagination!
- Working with the Coordinators to ensure social media is kept up-to-date
- Attend relevant meetings with the GHSC team and external parties (where appropriate) and be responsible for delegated tasks
- Be available for the duration of GHSC 2019

APPLICATIONS

There are no limits to the number of successful applicants for each role on GHSC.

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>.

Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinators, Erin Hassett and Tithi Kulkarni at ghsc.interhealth@wamss.org.au.

CODE GREEN

Code Green is a project designed to tackle the health impacts of climate change. The project's goals are to educate medical students and health professionals about the association between climate change and public health, to reduce the environmental impact of Interhealth, WAMSS and UWA students, and to advocate for the greening of the health system. As one of AMSA Global Health's national projects, joining UWA's branch of Code Green can provide you with the opportunity of interacting with likeminded students from around the country. Our main new goals for this year include establishing a Code Green WAMSS Instagram page and using this platform to educate and advocate for climate change mitigation in an engaging way. We're also excited to host new and unique events – especially through collaborations with other organisations and committees including the UWA Guild Environment Department. See our role descriptions below but note that you may be asked to assist other committee members in carrying out their responsibilities too!



ROLE DESCRIPTION AND RESPONSIBILITIES

The role of Code Green Administration Officer involves:

- Contacting sponsors
- Taking meeting minutes
- Posting at scheduled times on our Facebook and Instagram pages

The role of Code Green Events Officer involves:

- Leading the organisation and running of events, focusing on logistical aspects such as budgeting, catering and advertising
- Liaising with the Guild Environment department and other organisations, both internal and external to UWA, for the running of collaborative events

The role of Code Green Education Officer involves:

- Content creation for Code Green's educative online modules and social media
- Working collaboratively with faculty and/or other committees to help achieve Code Green's goal of advocacy

The role of Code Green Engagement Officer involves:

- Using graphic design skills to regularly create attractive posts (eg. infographics) to present the content provided by the Education Officer
- Regular maintenance of Code Green's Instagram – managing stories, comments and messages

APPLICATIONS

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>.

Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinator, Uma Nair, on codegreen@wamss.org.au.

TEDDY BEAR HOSPITAL

Teddy Bear Hospital (TBH) is a community health project of Interhealth, which aims to alleviate young children's anxiety over medical treatment while focusing on the promotion of positive, healthy lifestyle messages.

Sessions attempt to mimic visiting the doctor, with the kids' teddies featuring as the patient, the kids adopting the role of parent and students acting as the doctor. Each child works through the scenario, forming a management plan for their teddy and discussing important aspects of health, including diet, physical activity and sun protection. Students who get involved with TBH benefit from improved communication and consultation skills, all while having a lot of fun with the kids!



ROLE DESCRIPTION AND RESPONSIBILITIES

Instead of having specific roles, each of our subcommittee members are involved in all aspects of running the Teddy Bear Hospital Program.

Subcommittee Members (4)

- Attending committee meetings
- Organising and maintaining the TBH Google Drive
- Checking and responding to TBH emails
- Assisting in organising training nights
- Running sessions yourself
- Collecting and organising official documents
- Helping in fundraising activities such as the Bunnings BBQs
- Helping to recruit volunteers for sessions
- Managing promotions and the public Facebook page
- Planning the rural trip

APPLICATIONS

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>.

Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinators, Emily Barrett and Kristan Teasdale at coordinators.tbh@wamss.org.au.

LINCS (Local and International Needs Contribution Scheme) is a student run, non-profit organisation which focuses on improving the standard of healthcare in poorly resourced medical facilities around the world. We do this by matching the surplus of unused medical supplies in WA with medical students going on overseas electives or exchanges to under resourced areas.

The main aim of 2019 is to raise the awareness and profile of LINCS, so that when a medical student is planning their movements to a developing country, their first thought is 'what can I take from LINCS to the community I am visiting?'

We are seeking enthusiastic and dedicated individuals to join our team in 2019!

ROLE DESCRIPTION AND RESPONSIBILITIES

Inventory Officer(s) (2)

- Updating and maintaining the inventory database
- Contacting potential sponsors and procuring medical equipment donations
- Organising collection of donated medical equipment
- Coordinating donated medical equipment with students going abroad
- Gathering and packing medical equipment for students going on electives
- Ensuring the warehouse remains clean and everything is accounted for
- Assisting co-ordinators in other LINCS related activities

Events Officer (1)

- Assisting coordinators in promoting LINCS
- Organising and coordinating one major social event in conjunction with LINCS co-ordinators
- Organising fundraising events, such as Bunnings BBQs. This involves organising catering/food and assisting with the running of events
- Assisting co-ordinators in other LINCS related activities

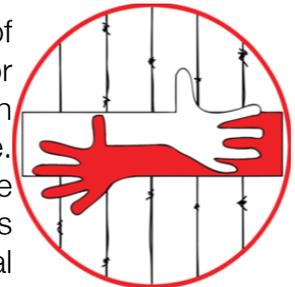
APPLICATIONS

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>. Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinators, Dhanushke Fernando and Gary Lau at lincs@wamss.org.au.

CROSSING BORDERS FOR HEALTH

Crossing Borders for Health (CB4H) is an international network of students whose mission is to remove barriers to healthcare for refugees, asylum seekers and undocumented migrants – through education, direct assistance and campaigning for policy change. Supported by the World Health Organisation, CB4H is an initiative of the IFMSA (International Federation of Medical Students Associations) and currently runs in six countries, including several universities in Australia.



In previous years, CB4H has run a number of successful advocacy and fundraising events, such as a quiz night, and developed strong partnerships with various refugee organisations across Perth, including Ishar Multicultural Women’s Health Centre. In 2019, we hope to build on this success and are seeking fresh faces to join Interhealth’s CB4H branch to assist in the running of various volunteering, advocacy, fundraising and education projects.

ROLE DESCRIPTION AND RESPONSIBILITIES

The following positions are available:

Logistics Officer (1)

This role will entail assisting in the running of various volunteering, advocacy, and education projects in 2019. This year we will be building on past projects such as health education workshops for refugees and asylum seekers. We are also looking at exploring some new projects which will require the help of an enthusiastic sub-committee member to implement. This role will encompass coordinating the Ishar Multicultural Women’s Health Centre and PMH Refugee Health Service volunteering program, which involves monthly emails and scheduling of volunteers. Successful candidates should be passionate about refugee and asylum seeker issues, have good communication skills and be committed to the role.

Marketing Officer (1)

The purpose of this role will be to expand the social media presence of CB4H and be the creative force behind the marketing of CB4H events. This includes brainstorming marketing strategies and designing promotional material for our events in addition to staying up to date on current refugee news and world events in order to post from the Interhealth UWA Facebook page. Our vision is for Interhealth UWA to become a social

media point of reference for all things related to refugee and asylum seeker health news. This role would suit a passionate and creative individual who is committed to advocating for refugee and asylum seeker health. Ideally, the selected student should have some skills or experience in event promotion/design.

Fundraising Officer (1)

The purpose of this role is to coordinate various fundraising events for CB4H, including planning Bunnings barbecues and collecting prizes for Quiz Night and generate new initiatives to further CB4H's fundraising goals. In addition, the Fundraising Officer will liaise with refugee and asylum seeker organisations such as Fremantle Multicultural Centre, ASeTTS, PMH Refugee Clinic and Ishar to inform them of our fundraising efforts and determine how funds best be spent. This role requires someone who will not only run these events smoothly, but also have the initiative to design and run other new fundraising events. Ideally, the selected student should have some skills or experience in fundraising/event planning.

APPLICATIONS

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>.

Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinators, Kishaini Baskararao and Summer Porter at crossingborders@wamss.org.au.

LOOKOUT

Lookout is WAMSS' charity arm and functions to provide opportunities for medical students at UWA to get involved in charity. Lookout is in charge of organising opportunities for students to volunteer with local organisations, such as Ronald McDonald House, Fair Game, Manna. We also working closely with the Sports Representatives to organise and coordinate the WAMSS Relay for Life team. In 2019, we are looking to create more projects and volunteering opportunities for students and create a greater awareness of charity and different organisations.

ROLE DESCRIPTION AND RESPONSIBILITIES

Social Media Officer (1 person):

- Reaching out to the various years groups in the medical cohort to widen awareness about Lookout and liaising with other WA medical schools
- Being efficient in publishing software applications such as Microsoft Office and/or Canva
- Creating promotional material for Lookout for the various events throughout the year
- Assisting the creation of Lookout's the social media presence

This role would suit a hardworking and creative individual with an interest in charity. Previous experience in event promotions is highly desirable but not necessary.

APPLICATIONS

Application forms can be found at <http://www.interhealth.org.au/2019-subcommittee-applications-now-open/>.

Applications close 11.59pm, 15th February 2019. No late applications will be accepted.

If you have any questions about the roles, requirements or application process, please contact the 2019 Coordinators, Izzy Atlas and Ayesha Thevar at lookout@wamss.org.au.



Our Mission

Red Party is the largest student run charity in WA and part of WAMSS' Global Health branch. We raise awareness and funds for HIV/AIDS, specifically for HIV/AIDS support groups as part of Oxfam Australia's 'Alfred Nzo District Development Initiative (ANDDI) Programme' in South Africa.

In 2019, we are looking to recruit for three events: Red Quiz Night, Red Aware Week, and Red Party!

No past experience is needed- only a drive to make a positive difference, as well as to learn new skills and make friends!

If you have any questions, feel free to send an email to coordinator.redparty@wamss.org.au.

Our Events

Red Quiz Night

Do you love a good quiz night? As part of the Quiz Night subcommittee, you and your team will be tasked with creating and organising the event. This events sells out easily, usually attracting 200+ people to the sports bar, with past years raising over \$6000.

Red Aware Week

The Red Aware committee is in charge of our main advocacy campaign. This year, we will be running a single week of events before Red Party, with the aim of educating UWA students and the local community about HIV/AIDS and the stigma surrounding it, as well as exploring the broader topic of women's sexual health.

Red Party

Red Party is our main fundraising event of the year. If you love to party and think you know how to throw an unforgettable one – this is the role for you!

Red Party Committee

Secretary

The role of secretary is perfect for you if you love organisation and planning. As secretary, you will be responsible for:

- Booking meeting rooms, and writing minutes at meetings.
- Running a short evaluation meeting after each event to review its strengths and areas for improvement, and summarising this into a handover document.

This role requires attendance of fortnightly committee meetings, and an additional hour after each event to run the evaluation meetings.

Online Systems Officer

As our online systems officer, you will be responsible for monitoring all of Red Party's virtual platforms. This includes:

- Updating the online website (<http://www.redparty.org>).
- Arranging online ticket sales systems for each event.
- Monitoring and updating our social media platforms.

Whilst prior similar experience is not necessary, a strong foundation in IT skills is essential. This role will require attendance of fortnightly committee meetings, and 1 - 2 additional hours of work per week.

Finance Officer

As WA's largest student run charity - we handle a lot of money! Some of the tasks of our finance officer include:

- Assisting each subcommittee manager in creating a budget for their events.
- Managing our financial records, accounts and agreements.
- Assisting the Red Party Coordinators and subcommittees in contacting and securing sponsorship for events.

No prior experience is necessary, but familiarity with budgeting and financial systems is strongly desired. This role requires attendance of fortnightly meetings and assisting event managers where necessary (usually around 1 hour extra per week).

Red Quiz Night Manager

This role requires you to be responsible for overseeing a sub-committee of 4 members to help run one of the most exciting and competitive events of the social calendar. Part of your role includes:

- Organising the venue, MC, and speakers.

- Leading your team in designing questions, fun activities and prizes throughout the night.
- Contacting and securing sponsorship for the event.

You will have support from the Red Party Coordinators and attend fortnightly committee meetings with additional time in the lead up to the event.

Red Aware Week Manager

This role requires someone to lead a team of 3 with creativity, passion and dedication in order to create high-impact educational campaigns. This role will include:

- Creating and running campaigns which educate UWA students and the local community about HIV/AIDS, and the stigma surrounding it.
- Creating Red Aware fundraisers! In the past, these have included BBQs and bake sales, but we would love to hear your creative fundraising ideas!

You will have support from the Red Party Coordinators and attend fortnightly committee meetings with additional time in the lead up to the events.

Red Party Manager

This is a big role, where you will be in charge of a team of 4, to create the biggest fundraising event of Red Party's year. This role requires someone who is comfortable with providing strong leadership, has creativity, drive, organisational skills, and a passion for the cause. Some key tasks you will be required to do include:

- Leading your team to organise a venue, photography, DJ's performances, decorations, and drink deals for a huge night.

There will be a requirement to attend fortnightly committee meetings, and for you to run monthly subcommittee meetings to plan the event for September (with increased time leading up to the event itself).

Red Party Subcommittee

Red Quiz Night Subcommittee Member (4)

This role requires you to work in a team to ensure the success of the quiz night. Some tasks include:

- Designing the overall theme, questions, raffles, and prizes.
- Contacting and securing sponsors...and much more!

There is plenty of room to make this event your own! We're looking for 4 motivated individuals to make this our most successful quiz night yet! This role requires 1-2 hours a week, with more time needed closer to the event.

Red Aware Week Subcommittee Member (3)

This role requires you to work in a team to ensure the success of the Red Aware Week. Some tasks include:

- Creating and running educational campaigns. In the past, these have included 'Paint the Town Red' – where buildings throughout Perth light up red, as well as events on campus, including designing and distributing promotional coffee cup stickers.
- Creating Red Aware events which fundraise for the charity. In the past, these have included BBQ's and bake sales.

This subcommittee allows a lot of room for creativity and we would love your ideas to plan some new and exciting campaigns! We're looking for 3 creative individuals for this subcommittee. This role requires 1-2 hours every fortnight, with more time needed closer to the week.

Red Party Subcommittee Member (4)

This role requires you to work in a team to ensure the success of the biggest party in the medical calendar! Some key tasks include:

- Organising a venue, photography, DJ's performances, decorations, and drink deals.

This subcommittee allows a lot of room for creativity and we would love your fresh ideas! We're looking for 4 creative and driven individuals with lots of unique ideas for this subcommittee. This role requires 1-2 hours every fortnight, with more time needed closer to the week.

APPLICATIONS

To apply, please fill out the Google form at:

<https://goo.gl/forms/Zw2CGMo2Grrtpi183>.

Applications close 11:59pm, Friday 15th February 2019. No late applications will be accepted.

Any questions about the roles, requirements or the application process can be directed to the 2019 Red Party Coordinators, Davina Daudu and Benjamin Chia at

coordinator.redparty@wamss.org.au