



# Amendments to the Official Documents

## July SGM 2015

The following require a Special Resolution to pass.

These changes relate to provisions in the various official documents of WAMSS and its subcommittees. There are a number of major and minor changes:

- Major: Removal of Wellbeing officer, correcting the legal name of the Society, adding the flexibility of an additional person to the Marketing Officer role to account for additional social media duties.
- Minor: changes to the Standing Orders, Regulations and By-Laws and Constitution to tidy the documents up after the April SGM. Additionally, dating changes to all WAMSS policies.

## Constitution

### 1) Correcting the Legal Name of the Society

<i>Current</i>	<i>Proposed</i>
Western Australian Medical Students Society Incorporated	Western Australian Medical Students' Society Incorporated

Rationale: The Society always places an apostrophe after the 's' in 'Students' in all marketing and legal materials, however the legal name does not include this. By amending the Society's name we would bring its legal name into alignment with our regular practices. There is a lodgement fee to do so.

### 2) Updating terminology relating to the Incorporations Act



<i>Current</i>	<i>Proposed</i>
2.22 <b>'the Commissioner'</b> means the Commissioner for Fair Trading exercising powers under the Act;	2.22 <b>'the Commissioner'</b> means the Commissioner for Consumer Protection exercising powers under the Act;

Rationale: It was wrong, and will now be corrected.

### 3) Renaming headings terminology to match the Incorporations Act

<i>Current</i>	<i>Proposed</i>
25. Disputes and mediation	25. Distribution of surplus property on winding up of Association

Rationale: It was wrong, and will now be corrected.

## Regulations and By-Laws

### 1) Removal of Wellbeing Officer:

<i>Current</i>	<i>Proposed</i>
<p>Committee Structure</p> <p>2.2 The committee shall consist of –</p> <p>(e) the Social Justice portfolio,</p> <p>comprising of –</p> <p>i) two Lookout Representatives;</p>	<p>Committee Structure</p> <p>2.2 The committee shall consist of –</p> <p>(e) the Social Justice portfolio,</p> <p>comprising of –</p> <p>i) two Lookout Representatives;</p>



ii) the Wellbeing Representative; iii) the WAMSS Mental Health chair; iv) the Code Green Officer; and v) two Indigenous Representatives.	ii) the WAMSS Mental Health chair; iii) the Code Green Officer; and iv) two Indigenous Representatives.
2.22 The Wellbeing Representative shall be a student who has completed level 1 of their degree.	This section will be struck out, and the existing clauses renumbered.

Rationale: The Wellbeing Officer role has for sometime has had difficulty in establishing the scope of its role. Part of this is due to the close overlap of the role with that of WAMSS Mental Health and the Look Out Representatives. It has additionally suffered from vacancy or a lack of enthusiasm in the role holder, and from a poor handover. On many occasions new Wellbeing Officers have attempted to revitalise the position, but due to the close overlap with other areas of WAMSS found this difficult. Many within Committee believe that the role should be removed, and its responsibilities be folded into WAMSS Mental Health. This amendment seeks to address the former.

Many other MedSoc's 'Community and Wellbeing' portfolio follows this structure, and the two MedSocs that do not are considering transitioning to this structure. Both the current Wellbeing Officer (Hong) and the current WAMSS Mental Health Chair (Molly) recommend this proposal.

## 2) Requiring that the Foundation Chair be a medical student:

<i>Current</i>	<i>Proposed</i>
8.3.1 Membership shall be available to – (a) any member of the Association who	8.3.1 Membership shall be available to any member of the Association who is who has completed level 1 of their



is who has completed level 1 of their degree; and  (b) any medical officer registered in Australia	degree.
--	---------

Rationale: WAMSS and the WAMSS Foundation would be better served by having an active student member as its chair. The experiences so far are that medical officers are typically too busy to properly undertake the role of Chair. This was explicitly expressed by the Foundation Chair and Foundation Committee of last year. The current Foundation Chair and Executive recommend this change.

### 3) The reference to the definition of Chair:

<i>Current</i>	<i>Proposed</i>
Definitions:  'Chair' holds the same meaning as in the Regulations and By-Laws;	Definitions:  'Chair' holds the same meaning as in the Constitution;

Rationale: The Chair is not defined in the Regulations and By-Laws but rather in the Constitution. This amendment tidies up the error.

### 4) Flexibility of extra person to assist Marketing Officers with additional social media duties:

<i>Current</i>	<i>Proposed</i>
2.26 The Marketing Officers shall be comprised of two students, one of	2.26 The Marketing Officers shall be comprised of two or three students,



whom must have completed level 2.	one of whom must have completed level 2.
-----------------------------------	--

Rationale: The proposed change allows future marketing officers flexibility into the division of workload, including the additional social media responsibilities.

To-do: Update the marketing role description in the Election Guidelines.

## Standing orders

### 1) The reference to the definition of Chair:

<i>Current</i>	<i>Proposed</i>
Definitions:  'Chair' holds the same meaning as in the Regulations and By-Laws;	Definitions:  'Chair' holds the same meaning as in the Constitution;

Rationale: The Chair is not defined in the Regulations and By-Laws but rather in the Constitution. This amendment tidies up the error

The following require an Ordinary Motion to pass.

### 1) Renaming the Election Guidelines

<i>Current</i>	<i>Proposed</i>
WAMSS Election Guidelines	WAMSS Election Administration Policy



Rationale: This document is a Policy that requires an ordinary motion to change, however the title of the policy suggests that it is merely a 'guideline'. The name change, reflective of the policy's content, will reduce the possibility of confusion.

## 2) Assisting WAMSS governance

It is proposed that the clause below be inserted into the following policies, and subsequent clauses be appropriately renumbered to assist future committees in their record keeping and governance.

### 1. Terms

- 1a. This policy was amended last on 15<sup>th</sup> July 2015.
- 1b. This policy requires an ordinary motion to amend.

It would apply be applied to the following Policies:

- WAMSS Welfare Officer Policy
- WAMSS Safe Social Events Policy
- Policy on Members Belongings At Events
- Appointing Selected Positions Policy
- WAMSS Election Management Policy (formerly, WAMSS Election Guidelines)